



CREO SAFETY PROCEDURES - UPDATED 9/1/20

Welcome to the 2020 Dance Year! Below, we introduce the guidelines for studio safety. **These guidelines may change according to the guidelines of the CDC and MDH.** Our intention is to safely, efficiently, and mindfully open CREO doors with the health and wellbeing of all community members in mind.

PROCEDURES FOR ALL DANCERS

The following procedures and policies will apply to all dancers who return to class at CREO beginning 9/10:

Fall 2020 COVID-19 In-Studio Liability Waiver: All dancers who volunteer to take in-studio classes must present a hard copy of the updated fall 2020 liability waiver signed by a parent/ guardian upon entering the building. Please present this new waiver regardless of if you have already signed a waiver. Waivers will be delivered via email or may be downloaded from the CREO website prior to your first class and **must be returned in hard copy on your first day of class.**

Temperature Checks: Dancers who opt to take classes in-studio will have their temperature taken prior to entering the studio.

Masks: Staff, dancers, and parents must wear face masks covering the **mouth and nose** while at CREO. Dancers age 5 and under are encouraged to but not required to wear a mask. Anyone entering the building age 6 and older must wear a mask at all times while at CREO.

Hand Sanitization: Dancers who choose to dance in-studio will be required sanitize or wash their hands upon entering and exiting the building.

Class Sizes: Class sizes are limited to a maximum of 9 dancers per classroom or 25% room capacity, according to the State of Minnesota guidelines.

Online Class Options: CREO will provide several options for your child to take class including in-studio and online.

Screening of Exposure: Dancers are asked to stay home if they answer "yes" to any of the following:

- Have you been in a high risk area in the last 14 days.
- Have you been in contact with anyone who has COVID-19 in the past 14 days?
- Does anyone in our household have COVID-19 symptoms?
- Do you have a cough, shortness of breath, or other COVID-like symptoms?

Bathrooms: Please encourage your dancer to use the restroom before leaving your home in order to reduce use of CREO's public restroom.



CREO Staff: Instructors will return to CREO at will. Those who elect to return to work will complete a health check list prior to entering the building each day.

Level 4-7 Dancers, Please Note:

- If Level 4-7 dancers elect to take classes online, their level standing will not be impacted.
- Attendance both in-studio and on Zoom impacts your leveling and upcoming roles for the current and future year.
- Some larger level 4-7 classes will take advantage of a hybrid model. The class will be divided into two groups alternating attendance in person and on Zoom.
- During the summer months, dancers will need to “check in” for the punch card classes they plan on attending through Sign-Up Genius in order to ensure punch card classes do not exceed 9 dancers. Further information will be emailed to you.

ENTRANCE, EXIT, & OBSERVATION GUIDELINES BY AGE GROUP

CREO is fortunate to have multiple entrances to the building which will aid us in social distancing efforts. A lobby attendant will be available to assist with entering the studio and any other classroom/student needs.

Drop Off & Pick-Up: Dancers will enter the building through Door A for check in. Parents will meet their dancer at Door C for pick-up immediately after the dancer’s class ends.

Observation & Siblings: In order to ensure CREO maintains an appropriate and safe building capacity, the following policies will be in place according to your dancer’s age:

- **Age 3-5 and Grade K-1**
 - We encourage parents to enter the classroom on the first day of class to establish guidelines and enable you to reinforce them.
 - One parent per family may stay to observe class through the viewing windows.
 - We discourage parents from bringing toddlers (siblings) into the lobby. We do understand this may be unavoidable if no child care is available. No more than one sibling per family may be in the lobby.
 - Please enter the building just 5 minutes prior to your first class.
- **Grade 2 +**
 - A CREO representative will greet dancers grades 2-12 at the welcome table through Door A.
 - Please enter the building just 5 minutes prior to your first class.
 - **At this time, parents of dancers grade 2-12 will not be allowed in the building:** Parents must drop their child off outside the building.
 - Class times have been staggered so no more than two classes enter the building at the same time with the exception of 10:30 am Saturday technique classes.
 - Parents may watch their child’s class on CREO’S online platform (Zoom) if they wish to observe class.



- Parents must physically greet their child at Door C for pick-up immediately after class.
- Over the semester, further regulation to a parking lot drop-off and pick-up system will be implemented if necessary.

CREO CLEANING PROCEDURES

- Tumbling mats and barres will be disinfected after each class. In some cases, they will also be sanitized during class.
- All cubbies, door handles, and high touch areas will be sanitized between classes and at the end of each day.
- During the last 5-7 minutes of each class, staff will run a room check to ensure dancers' personal belongings are accounted for, and to thoroughly disinfect all high-touch surfaces.
- CREO will be professionally deep-cleaned on a regular basis.
- Bathroom entrance doors will stay propped open to limit touch. Bathroom surfaces will be sanitized regularly by CREO staff as well as Continental Property Group (landlord).

PERSONAL BELONGINGS

Dance Bags: All CREO dancers are required to bring a bag to class with essential items such as water bottle, dance shoes, etc. All bags will be kept in a designated spot within the classroom.

Street Shoes: Street shoes should be kept with dancers instead of left in the entrance hallways. We recommend a separate cloth or plastic bag for dancers to keep their street shoes in their dance bags, separated from the rest of their belongings.

Water Bottles: Dancers will be REQUIRED to bring their own, **prefilled water bottle** to class. **The water fountain will only be used to refill your own water bottle.**

Food: For the health of your dancer and other dancers, **no food** will be allowed into CREO at this time unless preapproved by the CREO staff.

Lost & Found: Dancers must have their names on everything they bring into CREO. If something is left in the building that doesn't have a name, it will be thrown away. If something is left in the building that has a name, we will place the item in a secure place to be reclaimed by your dancer.